

George W. Betts, Chairman Richard Rixey, Vice Chairman William G. Burns, Jr. Patricia A. Callinan Carol A. Heenan Zeth Matalucci Carol L. Saduk

## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210 Telephone: (609) 465-9026 • Telefax: (609) 465-9025 www.cmcmua.com

#### **Certification of Minutes**

I hereby certify the attached to be a true and correct copy of the unapproved Minutes of the December 20, 2023 Regular Meeting of the Cape May County Municipal Utilities Authority.

Ann M. McDevitt
Assistant Corporate Secretary



George W. Betts, Chairman Richard Rixey, Vice Chairman William G. Burns, Jr. Patricia A. Callinan Carol A. Heenan Zeth Matalucci Carol L. Saduk

### Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210 Telephone: (609) 465-9026 • Telefax: (609) 465-9025 www.cmcmua.com

#### MINUTES OF THE REGULAR MEETING

December 20, 2023

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 1:30 p.m.

PRESENT:

George W. Betts

Chairman

Richard Rixey

Vice Chairman

William G. Burns

Treasurer

Patricia A. Callinan

Corporate Secretary

Carol A. Heenan

Member (Absent/Excused)

Zeth Matalucci Carol L. Saduk Member Member

Joseph V. Rizzuto

ALSO PRESENT:

Robert P. Donato Thomas J. LaRocco Executive Director Chief Financial Officer

Inomas J. LaRocco

Chief Engineer

John R. Conturo Joshua Palombo Solid Waste Program Manager Wastewater Program Manager

Kevin J. Whitney

Senior Advisor

Jamie L. Levai

Administrative Services Assistant

Howard C. Long

Solicitor

Ann M. McDevitt

Recording Secretary

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

"Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Ocean City Sentinel*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority's website, all on or before February 13, 2023."

The Pledge of Allegiance was recited.

#### **Minutes**

Minutes of the December 6, 2023 Regular Meeting were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X	s	X			
Ms. Callinan		X	X			
Ms. Heenan						X
Mr. Matalucci			X			
Mr. Rixey					X	= 0
Ms. Saduk					X	
Mr. Betts			Χ			

Motion Carried: 4-0-2

#### **Executive Session Minutes**

Minutes of the December 6, 2023 Executive Session were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey					X	
Ms. Saduk					X	
Mr. Betts			X			

Motion Carried: 4-0-2

#### Comments or Questions from the Public on Agenda Items

None offered.

#### **Announcements/Special Presentations**

None presented.

#### **Executive Director's Personnel Report**

Mr. Rizzuto presented the Executive Director's Personnel Report.

#### **Board Reports**

Wastewater Management Program Report – December 14, 2023 – Joshua Palombo Mr. Palombo presented the Wastewater Management Program Report.

Solid Waste Program Tonnage and Revenue Report - November 2023 - John R. Conturo

Mr. Conturo presented the Solid Waste Tonnage and Revenue Report.

#### Wastewater Management and Solid Waste Management Programs (Combined)

**Resolution No. 155-23** Resolution Approving Year 2024 Authority Budget for the Wastewater Management and Solid Waste Management Programs

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Χ			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk	17719	X	X			
Mr. Betts			Х			

Motion Carried: 6-0-0

**Resolution No. 156-23** Resolution Authorizing the Award of a Fair and Open Contract for Professional Service - Bond Counsel Services for the Cape May County Municipal Utilities Authority (RFP-47-23) to McManimon, Scotland & Bauman

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

**Resolution No. 157-23** Resolution Authorizing the Continuation of a Fair and Open Contract RFP-58-21 with Acacia Financial Group, Inc. - Extraordinary Unspecifiable Services for Financial Advisor Services pursuant to Resolution No. 156-21

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						X
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			Х			

**Resolution No. 158-23** Resolution Authorizing the Continuation of Contract MUA-EQUIP-59-22 (Part B) with Service Tire Truck Center, Inc. – Furnish and Deliver Remanufacturing of Tires and Procurement of Remanufactured Tires Pursuant to Resolution No. 142-22

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			X			

Motion Carried: 6-0-0

#### Wastewater Management Program

**Resolution No. 159-23** Resolution Requesting Change in Title, Text or Amount of Appropriation for the CMCMUA Wastewater Management Program Pursuant to N.J.A.C. 5:31-2.8

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			Χ			

Motion Carried: 6-0-0

**Resolution No. 160-23** Resolution Authorizing Contract Change Order No. 1 to Contract SER-37-22 – Loading, Hauling and Disposal of Dewatered Biosolids for Various CMCMUA Facilities with Environmental Protection and Improvement Company, LLC.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						X
Mr. Matalucci			Х			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

**Resolution No. 161-23** Resolution Authorizing a Shared Services Agreement between the Atlantic County Utilities Authority and the Cape May County Municipal Utilities Authority for Sludge Disposal

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			7
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X		6	
Ms. Saduk		X	Х		14	
Mr. Betts			Х			

Motion Carried: 6-0-0

#### Solid Waste Management Program

**Resolution No. 162-23** Resolution Requesting Change in Title, Text or Amount of Appropriation for the CMCMUA Solid Waste Management Program Pursuant to N.J.A.C. 5:31-2.8.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х		T	
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X	- 12		
Ms. Saduk		X	Х			
Mr. Betts			Х		=	

Motion Carried: 6-0-0

**Resolution No. 163-23** Resolution Authorizing the Authority's Purchasing Agent to Procure Recycling Services to Furnish and Deliver Chemical Colorants for Landscape Woodchip Mulches (RFP-45-23) from T.H. Glennon Company, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			X			

**Resolution No. 164-23** Resolution Authorizing the Continuation of Contract SW-EQUIP-60-22 with R.J. Sherman & Associates, Inc. dba Vermeer North Atlantic Sales & Services – Furnish and Deliver OEM Replacement and Remanufactured Parts and Repair Services for Vermeer Recycling Equipment Pursuant to Resolution No. 170-22

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			Х			

Motion Carried: 6-0-0

**Resolution No. 165-23** Resolution Authorizing the Award of a Non-Fair and Open Contract and the Execution of the Agreement and the Rider to the Agreement to Provide Processing and Marketing Services of Single Stream Recyclable Materials for the Cape May County Municipal Utilities Authority's Solid Waste Management Program

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						X
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			Х			

Motion Carried: 6-0-0

Resolution No. 166-23 Resolution Authorizing Contract Change Order No. 1 to Contract MISC-44-23 – Inspection, OEM Maintenance and Equipment Repair Services at the Intermediate Processing Facility with Advanced Design & Control Corp., dba Advanced Equipment Sales

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan				1.		X
Mr. Matalucci			Х			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			Х			

#### **Miscellaneous**

Resolution No. 167-23 Resolution Appointing a Public Agency Compliance Officer

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х			
Ms. Callinan			X			
Ms. Heenan				I.		Х
Mr. Matalucci			Х			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			Х			

Motion Carried: 6-0-0

Resolution No. 168-23 Resolution Authorizing the Award of Extraordinary Unspecifiable Services Contract for Risk Management Consultant Services to Marsh & McLennan Agency, LLC.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			Χ			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

#### Approval of Vouchers

Approval of the Administration Vouchers List dated December 20, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		Y				Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Wastewater Operating Vouchers List dated December 20, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			X			

Approval of the Wastewater Project Vouchers List dated December 20, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						X
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	X			
Mr. Betts			Χ			

Motion Carried: 6-0-0

Approval of the Solid Waste Operations Vouchers List dated December 20, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Solid Waste Project Vouchers List dated December 20, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

The total of all five (5) approved Vouchers Lists, dated December 20, 2023 was \$1,568,497.87.

#### **Public Comment**

None offered.

#### **New Business**

None presented.

#### **Executive Session**

Resolution No. 169-23 Resolution Authorizing Executive Session from which the Public is Excluded.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X	5	2	
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci		*	X			
Mr. Rixey		:-	X			
Ms. Saduk		X	Χ			
Mr. Betts			Х			

Motion Carried: 6-0-0

At 2:00 p.m., the Regular Meeting retired to Executive Session for the purpose of discussing matters of the Host Community Benefit Agreement between the Township of Upper and the Borough of Woodbine.

At 2:35 pm, it was motioned to end the Executive Session and reconvene to the Regular Meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			Х			
Mr. Rixey	X		X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

#### <u>Adjournment</u>

There being no further business, the Regular Meeting adjourned at 2:36 p.m.

Respectfully submitted,

Ann M. McDevitt Recording Secretary

12/21/23

#### 2024 ADOPTED BUDGET RESOLUTION

## CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY (Name)

#### FISCAL YEAR: FROM JANUARY 1, 2024 to DECEMBER 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program of the Cape May County Municipal Utilities Authority for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Commissioners of the Cape May County Municipal Utilities Authority at its open public meeting of December 20, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$62,716,014.00, Total Appropriations, including any Accumulated Deficit, if any, of \$62,716,014.00, and Total Unrestricted Net Position utilized of \$-0-., and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$34,328,900.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$-0-., and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Cape May County Municipal Utilities Authority, at an open public meeting held on December 20, 2023, that the Annual Budget and Capital Budget/Program for the Cape May County Municipal Utilities Authority for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(date)

Saturia (d. Callian)

(secretary)

<b>Governing Body</b>		Reco	orded Vote	
Member	Aye	Nay	Abstain	Absent
George W. Betts	X			
Richard Rixey	X			
William G. Burns, Jr.	X			
Patricia A. Callinan	X			
Carol A. Heenan				X
Zeth Matalucci	X			
Carol L. Saduk	X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 155-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 20th day of December 2023.

#### **RESOLUTION NO. 156-23**

#### RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICE - BOND COUNSEL SERVICES FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY (RFP-47-23) TO MCMANIMON, SCOTLAND & BAUMANN

WHEREAS, a need exists for professional services of a legal nature, as Bond Counsel, on behalf of the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority"); and,

WHEREAS, to comply with the fair and open requirements under N.J.S.A. 19:44A:20-4 et seq., the Local Unit Pay-to-Play Law, the CMCMUA, on November 9, 2023, advertised a Request for Proposals, RFP-47-23, Professional Service - Bond Counsel Services ("RFP"); and,

WHEREAS, on November 30, 2023, three (3) Proposals were received in response to said RFP; and,

WHEREAS, following review of the Proposals, it was the recommendation of the Authority's Chief Financial Officer and Executive Director that McManimon, Scotland & Baumann submitted the Proposal that best responded to RFP-47-23; and,

WHEREAS, McManimon, Scotland & Baumann, 75 Livingston Avenue Second Floor, Roseland, NJ 07068 is a firm of licensed attorneys, having submitted a response to the Authority's Request for Proposals pursuant to the fair and open process under the New Jersey Local Unit Payto-Play Law (N.J.S.A. 19:44A-20.4); and,

WHEREAS, the Authority desires to retain McManimon, Scotland & Baumann for the purpose of providing legal services as its Bond Counsel; and,

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Service" and, as such, the Contract itself and the authorizing Resolution will be available for public inspection; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
- 2. The Authority's Executive Director, or Deputy Director, is hereby authorized to execute an Agreement for Professional Services with the law firm of McManimon, Scotland & Baumann for legal services as Bond Counsel to the Authority. The Agreement shall be consistent with the Authority's Request for Proposals dated November 9, 2023 and the Proposal submitted on November 30, 2023 by McManimon, Scotland & Baumann.
- Compensation to McManimon, Scotland & Baumann for Bond Counsel Services provided to the Authority will be based on the hourly rates and fees contained in the Proposal submitted by this firm on November 30, 2023, in a not-to-exceed Contract Amount of \$50,000.00.

- 4. The term of this Contract shall be one (1) year upon execution.
- This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
- 6. This Contract is awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seg. of the Local Unit Pay-to-Play Law.
- 7. A copy of this Resolution, or notice thereof, shall be published in an official Authority newspaper.
- 8. The Contract executed by the Authority of this Resolution shall be made available for public inspection.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount for Bond Counsel Services under Contract RFP-47-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$50,000.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			Х			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 156-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 20th day of December 2023.

#### **RESOLUTION NO. 157-23**

RESOLUTION AUTHORIZING THE CONTINUATION OF A FAIR AND OPEN CONTRACT RFP-58-21 WITH ACACIA FINANCIAL GROUP, INC. - EXTRAORDINARY UNSPECIFIABLE SERVICES FOR FINANCIAL ADVISOR SERVICES PURSUANT TO RESOLUTION NO. 156-21

WHEREAS, on December 15, 2021, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 156-21 awarding Acacia Financial Group, Inc. Contract RFP-58-21 - Extraordinary Unspecifiable Services for Financial Advisor Services ("Contract"); and,

WHEREAS, said Contract contains an option provision which would permit the Authority and Acacia Financial Group, Inc. to continue the Contract, by mutual consent, without change in price, terms or conditions, for two (2) additional 12-month periods; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-15, the Authority is desirous of executing the second 12-month extension of the Contract with Acacia Financial Group, Inc. without change in price, terms or conditions and, therefore, the Authority wishes to continue the Contract; and,

WHEREAS, compensation to Acacia Financial Group, Inc. under the continuation of said Contract authorized by this Resolution will be provided based upon the compensation contained in the Proposal submitted on December 7, 2021, by Acacia Financial Group, Inc., for a total not-to-exceed amount of \$25,000.00 based on the services rendered to the Authority; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
- 2. The term for Contract RFP-58-21 is extended through January 5, 2025.
- 3. The total not-to-exceed budget for this extended 12-month term for all services provided by Acacia Financial Group, Inc. under Contract RFP-58-21 is \$25,000.00 based upon the compensation contained in Acacia Financial Group Inc.'s Proposal submitted on December 7, 2021, subject to Year 2024 and Year 2025 Solid Waste and Wastewater Management Programs Budget appropriations.
- The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount for Extraordinary Unspecifiable Services for Financial Advisor Services under Contract RFP-58-21 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$25,000.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X	20		
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **157-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 158-23**

# RESOLUTION AUTHORIZING THE CONTINUATION OF CONTRACT MUA-EQUIP-59-22 (PART B) WITH SERVICE TIRE TRUCK CENTERS, INC. – FURNISH AND DELIVER REMANUFACTURING OF TIRES AND PROCUREMENT OF REMANUFACTURED TIRES PURSUANT TO RESOLUTION NO. 142-22

WHEREAS, on October 19, 2022, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 142-22 awarding Service Tire Truck Centers, Inc. Contract MUA-EQUIP-59-22 (Part B) – Furnish and Deliver Remanufacturing of Tires and Procurement of Remanufactured Tires ("Contract"); and,

WHEREAS, said Contract contains an option provision which would permit the Authority and Service Tire Truck Centers, Inc. to continue the Contract, by mutual consent, without change in price, terms or conditions, for one (1) additional 12-month period; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-15, the Authority is desirous of executing the first 12-month extension of the Contract with Service Tire Truck Centers, Inc. without change in price, terms or conditions and, therefore, the Authority wishes to continue the Contract; and,

WHEREAS, compensation to Service Tire Truck Centers, Inc. under the continuation of said Contract authorized by this Resolution will be provided based upon the allowances contained in the Proposal submitted on October 4, 2022, by Service Tire Truck Centers, Inc., for said Contract (total not-to-exceed amount for Part B \$63,118.75); and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
- 2. The term for Contract MUA-EQUIP-59-22 Part B is extended through January 9, 2025.
- 3. The total not-to-exceed budget for this extended 12-month term for all services provided by Service Tire Truck Centers, Inc. under Contract MUA-EQUIP-59-22 Part B is \$63,118.75 based upon the allowances contained in Service Tire Truck Centers, Inc.'s Proposal submitted on October 4, 2022, subject to Year 2024 and Year 2025 Wastewater and Solid Waste Management Programs Budget appropriations.
- The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C. 5:30-5.5(b)2, no amount to Furnish and Deliver Remanufacturing of Tires and Procurement of Remanufactured Tires under Contract MUA-EQUIP-59-22 (Part B) shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed for Part B \$63,118.75.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **158-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 159-23**

# RESOLUTION REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATION FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER MANAGEMENT PROGRAM PURSUANT TO N.J.A.C 5:31-2.8

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority or District, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such Authority or District.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of N.J.A.C. 5:31-2.8, the **Cape May County Municipal Utilities Authority** hereby requests the Director of the Division of Local Government Services to make the following addition/adjustment in the Wastewater Operations Budget for the year 2023.

Anticipated Revenues (F-2)	Adopted Budget	Adjustment	Amended Budget
Other Operating Revenues	<u>\$ 3,886,198</u>	\$ 855,000	\$ 4,741,198
Interest Earned	\$ 600,000	\$ 2,600,000	\$ 3,200,000
Total Anticipated Revenues	<u>\$41,880,710</u>	\$ 3,455,000	\$45,335,710
Net Appropriations (F-4)	*		
Renewal and Replacement Reserves	\$15,524,000	\$ 3,455,000	\$18,979,000
<b>Total Net Appropriations</b>	<u>\$41,880,710</u>	\$ 3,455,000	\$45,335,710
and,			

**BE IT FURTHER RESOLVED** that the foregoing additions/adjustments are, in the opinion of the governing body, warranted and authorized by the statute above referred to, and are necessary for the orderly operation of the Authority for the general reasons hereinafter set forth:

- 1. Total operating expenditures are relatively the same amount originally budgeted.
- 2. Total revenues will be higher than budgeted. Higher than anticipated amounts of septage and sludge were received for treatment/disposal. Interest income will be higher than budgeted due to higher interest rates than originally projected.
- 3. The additional revenues described above will be transferred to the Renewal and Replacement Fund.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **159-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

Approved		, 20
Director Divi	sion of Local Governm	ment Services

#### **RESOLUTION NO. 160-23**

# RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NO. 1 TO CONTRACT SER-37-22 – LOADING, HAULING AND DISPOSAL OF DEWATERED BIOSOLIDS FOR VARIOUS CMCMUA FACILITIES WITH ENVIRONMENTAL PROTECTION AND IMPROVEMENT COMPANY, LLC.

BE IT RESOLVED by the Members of the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") that the following Change Order, recommended by the CMCMUA's Wastewater Program Manager, regarding Contract SER-37-22 – Loading, Hauling and Disposal of Dewatered Biosolids for Various CMCMUA Facilities with Environmental Protection and Improvement Company, LLC. is hereby approved:

#### A. Change Order No. 1

Net Change in Contract Amount: No Change.

Time extension of 2022 Contract to cover the sixty (60) day period that the CMCMUA will require to bid a new contract for this service, and also cover the ten (10) day period the Board of County Commissioners require to review the new 2024 contract.

Impact on Contract Schedule: Increase Sixty (60) Calendar Days

BE IT FURTHER RESOLVED, that the Authority's Executive Director or Deputy Director are authorized to execute any documents necessary to complete this authorization.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			Х			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **160-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 161-23**

## RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE ATLANTIC COUNTY UTILITIES AUTHORITY AND THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SLUDGE DISPOSAL

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority") generates domestic dewatered sewage at its Regional wastewater treatment facilities; and,

WHEREAS, the Atlantic County Utilities Authority ("ACUA") has sufficient incinerator capacity to dispose of this dewatered sewage sludge; and,

WHEREAS, the Authority and the ACUA desire to enter into an Agreement for the disposal of this dewatered sewage sludge; and,

WHEREAS, the Authority desires to memorialize each party's responsibilities in a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.; and,

WHEREAS, a Shared Services Agreement for Sludge Disposal setting forth the terms and understandings related to the disposal of dewatered sewage sludge has been negotiated and prepared; and,

WHEREAS, the Authority's Staff has recommended the approval of said Shared Services Agreement; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOL**VED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The WHEREAS clauses set forth above shall be incorporated herein as if set forth in full and made part of this Resolution.
- 2. The Cape May County Municipal Utilities Authority hereby approves the "Shared Services Agreement Between the Atlantic County Utilities Authority and the Cape May County Municipal Utilities Authority for Sludge Disposal", in substantially the same form as currently on file with the Authority's Office Manager, with such minor revisions as may be determined to be appropriate by the Authority's Executive Director and/or General Counsel.
- 3. The term of the Shared Services Agreement authorized by this Resolution is for a one-year term, with four (4) one-year renewal options by mutual agreement, subject to the availability and appropriation of sufficient funds for this activity.
- 4. The term of this Agreement shall be January 1, 2024 through December 31, 2024.
- 5. The Executive Director, or Deputy Director, is hereby authorized and directed to execute said Agreement.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C 5:30-5.5(b)2, no amount of funds for the Shared Services Agreement between the Atlantic County Utilities Authority and the Cape May County Municipal Utilities Authority and the Sludge Disposal shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Agreement, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract for the first twelve months of the contract shall not exceed \$1,000,000.00. Expenditures in subsequent fiscal years will be subject to annual budget appropriation.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		V 2	Х			
Ms. Heenan						X
Mr. Matalucci			Х			
Mr. Rixey			Х	_8_		
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 161-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 20<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 162-23**

# RESOLUTION REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATION FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY SOLID WASTE MANAGEMENT PROGRAM PURSUANT TO N.J.A.C 5:31-2.8

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority or District, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such Authority or District.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of N.J.A.C. 5:31-2.8, the **Cape May County Municipal Utilities Authority** hereby requests the Director of the Division of Local Government Services to make the following addition/adjustment in the Solid Waste Operations Budget for the year 2023.

Anticipated Revenues (F-2)	Adopted <u>Budget</u>	Adjustment	Amended <u>Budget</u>
Total Service Charges - Other	\$ 6,633,656	\$ 3,300,000	\$ 9,933,656
Other Operating Revenues	\$ 1,911,800	\$ 600,000	\$ 2,511,800
Interest Earned	\$ 260,000	\$ 990,000	\$ 1,250,000
Total Anticipated Revenues	\$18,257,536	\$ 4,890,000	\$23,147,536
Net Appropriations (F-4)			
Cost of Providing Services – Other	\$ 7,662,408	\$ 480,000	\$ 8,142,408
Renewal and Replacement Reserves	\$ 1,830,000	\$ 4,380,000	\$ 6,210,000
Other Reserves	<u>\$ 160,281</u>	\$ 30,000	<b>\$ 190,281</b>
<b>Total Net Appropriations</b>	\$18,257,536	\$ 4,890,000	\$23,147,536
and,		3	

**BE IT FURTHER RESOLVED** that the foregoing additions/adjustments are, in the opinion of the governing body, warranted and authorized by the statute above referred to, and are necessary for the orderly operation of the Authority for the general reasons hereinafter set forth:

- 1. Total operating expenditures are relatively the same amount as originally budgeted.
- Total revenues are expected to be higher than originally budgeted due mainly to higher than anticipated quantities of construction and demolition waste received for disposal and higher than anticipated quantities of beneficial soils received for use as landfill daily cover material. Also, interest income will be higher than budgeted due to higher interest rates than originally projected.
- The higher than anticipated amounts of solid waste tons delivered for disposal result in additional expenditures for landfill taxes and host community benefits costs, as reflected above.

4. Excess revenues after providing for the additional expenditures will be transferred into the Future Construction Reserve Fund.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan					-	Х
Mr. Matalucci			Х		G C	130
Mr. Rixey			Х			
Ms. Saduk		X	Х		1	
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **162-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

Approved	20
Director, Division of Local Governr	ment Services

#### **RESOLUTION NO. 163-23**

RESOLUTION AUTHORIZING THE AUTHORITY'S PURCHASING AGENT TO PROCURE RECYCLING SERVICES TO FURNISH AND DELIVER CHEMICAL COLORANTS FOR LANDSCAPE WOODCHIP MULCHES (RFP-45-23) FROM T.H. GLENNON COMPANY, INC.

- WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority"), produces woodchip mulch as by-products of its solid waste and recycling programs; and,
- WHEREAS, the CMCMUA has a need for chemical colorants for landscape woodchip mulches produced at its Class B Bulky Waste/Recycling Facility; and,
- **WHEREAS,** the Solid Waste Management Act (N.J.S.A. 13:1E-1 et seq.) encourages the marketing of said products; and,
- WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(s)) permits the purchase of materials that are used to market recycled materials/products without public bidding; and.
- WHEREAS, the CMCMUA wishes to comply with N.J.S.A. 19:44A-20.4 et seq., the Local Unit Pay-to-Play Law, and ensure that a fair and open process is utilized during the procurement of budgeted goods and services when the total amount paid to a single vendor exceeds \$17,500 during any Fiscal Year; and,
- WHEREAS, the CMCMUA, on October 27, 2023, advertised a Request for Proposals to Furnish and Deliver Chemical Colorants for Landscape Woodchip Mulches (RFP-45-23); and,
- WHEREAS, CMCMUA RFP-45-23 contained a list of documentation to be provided by each vendor which would be evaluated for the purpose of designating the Responder as a Qualified Vendor to provide goods or services to the CMCMUA; and,
- WHEREAS, one (1) Proposal was received on November 28, 2023 in response to RFP-45-23; and,
- WHEREAS, following review of the Proposal received, it is the recommendation of the CMCMUA's Solid Waste Program Manager, that T.H. Glennon Company, Inc., 25 Fanaras Drive, Salisbury, MA 01952 be designated as qualified to Furnish and Deliver Chemical Colorants for Landscape Woodchip Mulches during the upcoming year; and,
- WHEREAS, the Authority's Purchasing Agent, Chief Financial Officer and Executive Director concur with said recommendation; and,
- **WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.
- **NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, that the Authority's Purchasing Agent, under the supervision of the Chief Financial Officer, is hereby authorized to procure Chemical Colorants for Landscape Woodchip Mulches from T.H. Glennon Company, at the unit prices contained in the November 28, 2023 Proposal submitted by said firm in response to RFP-45-23.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of these Chemical Colorants for Landscape Woodchip Mulches shall be chargeable or certified until such time as they are actually ordered or otherwise called for. A certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$110,000.00.

**BE IT FURTHER RESOLVED** that the designation of Qualified Vendor listed above was developed and established under the "fair and open process", as defined by the Local Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.), and that any procurement of services and/or contract to procure services from said Qualified Vendor will comply with the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.).

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			Х			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **163-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 164-23**

RESOLUTION AUTHORIZING THE CONTINUATION OF CONTRACT SW-EQUIP-60-22 WITH R.J. SHERMAN & ASSOCIATES, INC. DBA VERMEER NORTH ATLANTIC SALES & SERVICES - FURNISH AND DELIVER OEM REPLACEMENT AND REMANUFACTURED PARTS AND REPAIR SERVICES FOR VERMEER RECYCLING EQUIPMENT PURSUANT TO RESOLUTION NO. 170-22

WHEREAS, on December 7, 2022, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 170-22 awarding R.J. Sherman & Associates, Inc. dba Vermeer North Atlantic Sales & Services ("Vermeer"), Contract SW-EQUIP-60-22 - Furnish and Deliver OEM Replacement and Remanufactured Parts and Repair Services for Vermeer Recycling Equipment ("Contract"); and,

WHEREAS, said Contract contains an option provision which would permit the Authority and Vermeer to continue the Contract, by mutual consent, without change in price, terms or conditions, for two (2) additional 12-month periods; and,

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, the Authority is desirous of executing the first 12-month extension of the Contract with Vermeer without change in price, terms or conditions and, therefore, the Authority wishes to continue the Contract; and,

WHEREAS, compensation to Vermeer under the continuation of said Contract authorized by this Resolution will be provided based upon the allowances contained in the Proposal submitted on November 22, 2022 by Vermeer for said Contract for a total not-to-exceed amount of \$93,380.00; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
- 2. The term for Contract SW-EQUIP-60-22 is extended through December 19, 2024.
- 3. The total not-to-exceed budget of \$93,380.00 for this extended 12-month term for all services provided by Vermeer under Contract SW-EQUIP-60-22 is based upon the Discount Multiplier/Unit Price contained in Vermeer's Proposal submitted on November 22, 2022, subject to Year 2023 and Year 2024 Solid Waste Management Program Budget appropriations.
- 4. The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C. 5:30-5.5(b)2, no amount for Furnish and Deliver OEM Replacement and Remanufactured Parts and Repair Services for Vermeer Recycling Equipment under SW-EQUIP-60-22 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this Contract shall not exceed \$93,380.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х			
Ms. Callinan			X			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	X			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **164-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 165-23**

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT AND THE EXECUTION OF THE AGREEMENT AND THE RIDER TO THE AGREEMENT TO PROVIDE PROCESSING AND MARKETING SERVICES OF SINGLE STREAM RECYCLABLE MATERIALS FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY'S SOLID WASTE MANAGEMENT PROGRAM

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need to acquire processing and marketing services of single stream recyclable materials for the Cape May County Municipal Utilities Authority's Solid Waste Management Program as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et. seq.; and,

**WHEREAS**, the CMCMUA's Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is five (5) years; and,

WHEREAS, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-5), "Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if: (1) The subject matter thereof consists of:...(s) 'The marketing of recyclable materials recovered through a recycling program, or the marketing of any product intentionally produced or derived from solid waste received at a resource recovery facility or recovered through a resource recovery program, including, but not limited to, refuse-derived fuel, compost materials, methane gas, and other similar products'."; and,

**WHEREAS**, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-2(11)), recyclable material is defined to mean those materials which would otherwise become municipal solid waste, and which may be collected, separated or processed and returned to the economic mainstream in the form of raw materials or products; and,

**WHEREAS**, pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-2(13)), "marketing" is defined to mean the sale, disposition, assignment, or placement of designated recyclable materials with, or the granting of a concession to, a reseller, processor, materials recovery facility, or end-user of recyclable material, in accordance with a district recycling plan; and,

WHEREAS, Omni Recycling Group, LLC, 408 Lambs Road, Pitman, NJ 08071 has admirably performed hauling, processing and marketing services of single stream recyclable materials for the CMCMUA since 2022; and,

WHEREAS, a team of Authority staff has negotiated the terms and conditions of a new Agreement and a Rider to the Agreement with Omni Recycling Group, LLC for the processing and marketing services of single stream recyclables for the CMCMUA's Solid Waste Management Program and the utilization of CMCMUA's Intermediate Processing Facility building and equipment to provide said services; and,

WHEREAS, the Authority desires to retain the services of Omni Recycling Group, LLC. for the processing and marketing services of single stream recyclables for the CMCMUA's Solid Waste Management Program and the utilization of CMCMUA's Intermediate Processing Facility building and equipment to provide said services; and,

**WHEREAS**, Omni Recycling Group, LLC. has warranted that it is ready, willing and able to perform all necessary services; and,

WHEREAS, Omni Recycling Group, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Omni Recycling Group, LLC. has not made any reportable contributions to a political or candidate committee in Cape May County in the previous one year, and that the contract will prohibit Omni Recycling Group, LLC. from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW THEREFORE, BE IT RESOLVED**, by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- 1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
- The Cape May County Municipal Utilities Authority hereby authorizes a contract with Omni Recycling Group, LLC for the processing and marketing services of single stream recyclables for the CMCMUA's Solid Waste Management Program.
- 3. The Cape May County Municipal Utilities Authority authorizes the execution of the "Agreement to Provide Processing and Marketing Services of Single Stream Recyclable Materials for the Cape May County Municipal Utilities Authority's Solid Waste Management Program" and the "Rider to the Agreement to Provide Processing and Marketing Services of Single Stream Recyclable Materials for the Cape May County Municipal Utilities Authority's Solid Waste Management Program", in substantially the same form as currently on file with the CMCMUA's Office Manager, with such minor revisions as may be determined to be appropriate by the CMCMUA's Executive Director and/or General Counsel.
- The CMCMUA's Executive Director, or Deputy Director, is hereby authorized to execute said Agreement and said Rider to the Agreement with Omni Recycling Group, LLC.
- 5. The maximum dollar value of the five (5) year Agreement is \$10,738,800.00, subject to the availability and appropriation of sufficient funds for the services provided pursuant to the Agreement during each Fiscal year.
- Compensation to Omni Recycling Group, LLC. for services provided to the Authority for the period of January 1, 2024 through December 31, 2024 shall be based upon the per Ton Processing Fee schedule contained in the Agreement in the not-to-exceed amount of \$1,905,000.00.
- 7. The term of the Rider to the Agreement terminates on the date of termination of the Agreement.

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		Х			
Ms. Callinan			X			
Ms. Heenan						X
Mr. Matalucci			Х			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			Х			

#### CERTIFICATION OF FUNDS

I, Robert P. Donato, CPA, Chief Financial Officer of the Cape May County Municipal Utilities Authority, hereby certify that there is currently available in the official budget of the Authority, funds for Processing and Marketing Services of Single Stream Recyclable Materials for the Cape May County Municipal Utilities Authority's Solid Waste Management Program for the period of January 1, 2024 through December 31, 2024 in a total not-to-exceed amount of \$1,905,000.00 under the line item appropriation or account number(s) 300-2302-667-75-50. These same funds shall not be certified as available for any other contract.

Robert P. Donato, CPA Chief Financial Officer

I hereby certify the foregoing to be a true and correct copy of Resolution No. **165-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 166-23**

# RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NO. 1 TO CONTRACT MISC-44-23 – INSPECTION, OEM MAINTENANCE AND EQUIPMENT REPAIR SERVICES AT THE INTERMEDIATE PROCESSING FACILITY WITH ADVANCED DESIGN & CONTROL CORP. DBA ADVANCED EQUIPMENT SALES

BE IT RESOLVED by the Members of the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") that the following Change Order, recommended by the CMCMUA's Solid Waste Program Manager, regarding Contract MISC-44-23 – Inspection, OEM Maintenance and Equipment Repair Services at the Intermediate Processing Facility with Advanced Design & Control Corp. dba Advanced Equipment Sales. is hereby approved:

#### A. Change Order No. 1

Net Change in Contract Amount: Increase total amount by \$44,647.98.

Work Involved: This Change Order represents an increase in the total Contract Amount to be paid to the Contractor for additional work and supplies, as needed.

Impact on Contract Schedule: No Change

BE IT FURTHER RESOLVED, that the Authority's Executive Director or Deputy Director are authorized to execute any documents necessary to complete this authorization.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	Х		Х			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			Х			
Ms. Saduk	-	X	Х			
Mr. Rixey			Χ			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **166-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

#### **RESOLUTION NO. 167-23**

#### RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") is a public body and therefore is required to comply with N.J.A.C. 17:27-3.2 which requires that each public agency annually designate an individual to serve as its Public Agency Compliance Officer; and,

WHEREAS, the Authority's Executive Director has recommended that Ann M. McDevitt be appointed as the Public Agency Compliance Officer for the CMCMUA for calendar year 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Cape May County Municipal Utilities Authority, a body corporate and politic, hereby appoints Ann M. McDevitt, Office Manager, as Public Agency Compliance Officer for the Cape May County Municipal Utilities Authority.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X	-	Х		1.7	
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			Х			
Ms. Saduk		X	Х			
Mr. Betts			Х	VIII		

I hereby certify the foregoing to be a true and correct copy of Resolution No. 167-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 20th day of December 2023.

#### **RESOLUTION NO. 168-23**

## RESOLUTION AUTHORIZING THE AWARD OF EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT FOR RISK MANAGEMENT CONSULTANT SERVICES TO MARSH & MCLENNAN AGENCY, LLC

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has adopted a Resolution authorizing the Authority's participation in the New Jersey Utilities Authority Joint Insurance Fund ("Fund"); and,

WHEREAS, the by-laws of said Fund authorize a participating authority to assume the responsibility for the development of its own Risk Management Program by utilizing the services of its own in-house staff and/or by utilizing the services of an outside "Insurance Producer" as defined under N.J.S.A. 17:22, also hereinafter referred to as a "Risk Management Consultant"; and,

**WHEREAS,** the CMCMUA previously evaluated these alternatives and supplemented its own in-house capabilities with services by a Risk Management Consultant; and,

WHEREAS, the duties of a Risk Management Consultant have, in part, been defined by the Fund; and,

WHEREAS, the Authority previously engaged, under contract, Marsh & McLennan Agency, LLC of 510 Bank Street Commons, P.O. Box 477, Cape May, New Jersey, 08204, as the Authority's Risk Management Consultant; and,

WHEREAS, Marsh & McLennan Agency, LLC has performed all services as Risk Management Consultant in a satisfactory manner; and,

WHEREAS, the Authority desires to renew said contract with Marsh & McLennan Agency, LLC; and,

**WHEREAS,** pursuant to N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law, which states that insurance, including the purchase of insurance coverage and consultant services, is a statutory extraordinary unspecifiable service, this contact is awarded accordingly; and,

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- A contract is hereby authorized between the Cape May County Municipal Utilities Authority and Marsh & McLennan Agency, LLC, in a form substantially the same as currently on file with the Authority's Office Manager, for a fixed fee in amount of \$14,000.00, subject to Year 2024 Budget appropriations, to provide Risk Management Consultant services as outlined in said contract.
- 2. The term of said contract is for one (1) year commencing January 1, 2024.

- 3. This insurance consultant contract is awarded without competitive bidding as an extraordinary unspecifiable service in accordance with N.J.S.A. 40A:11-5(1)(m).
- The Executive Director, or Deputy Director, is authorized to execute any contract or documents necessary in connection with the employment of this Risk Management Consultant.
- 5. Notice of this contract award shall be printed once in an official Authority newspaper.
- The Contract executed by authority of this Resolution will be available for public inspection.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			Sa
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			Χ		7	
Mr. Rixey			Х			
Ms. Saduk		X	X			
Mr. Betts			Х			

#### **CERTIFICATION OF FUNDS**

I, Robert P. Donato, CPA, Chief Financial Officer of the Cape May County Municipal Utilities Authority, hereby certify that there is currently available in the official budget of the Authority, funds for Risk Management Consultant Services for a total not-to-exceed amount of \$14,000.00 under the line item appropriation or account number(s) 100-0000-612-40-00. These same funds shall not be certified as available for any other contract.

Robert P. Donato, CPA Chief Financial Officer

I hereby certify the foregoing to be a true and correct copy of Resolution No. **168-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.

## Cape May County MUA Purchase Order Listing By P.O. Number

Open: N Paid: Y Void: N P.O. Type: All Held: N Rcvd: N Aprv: N to Last

Range: First Format: Condensed Paid Date Range: 12/07/23 to 12/20/23 Bid: Y State: Y Other: Y Exempt: Y Non-Budgeted: Y Prior Year Only: N

Include Non-Budgeted: Y Vendors: All

Rcvd Batch Id Range: First to Last

PO #	PO Date	vendor		PO Description	Status	Amount	Void Amount P	О Тур
M2300111	01/11/23	CASAP005	CASA PAYROLL SERVICE	Payroll Services Contract 1 Yr	Open	303.00	0.00	
			WASTE MANAGEMENT OF NJ, INC.	TRASH DISPOSAL SERVICES	0pen	73.36	0.00	
			AMBASSADOR MEDICAL SERV., INC	Drug & Alcohol Testing Program	Open	60.00	0.00	
		HAWKI005	HAWKINS DELAFIELD & WOOD LLP	RNG FEASABILITY	Open	5,197.50		
м2300285	01/27/23		NO: C2300005 STEWART BUSINESS SYSTEMS	MANAGED PRINT SERVICES	Open	371.25	0.00	
			MOTT MACDONALD GROUP, LLC		Open	18,638.23	0.00	
M2300409	02/03/23	MOTTM005	MOTT MACDONALD GROUP, LLC	RFP-06-22 PROF SER ENG: OC WTF		5,396.50	0.00	
M2300455	02/07/23	EUROF005	EUROFINS ENV TESTING PHILA LLC No: C2300006	2023 NJDES SAMPLING & TESTING	0pen	88.00	0.00 C	
w2300457	02/07/23		UNIFIRST CORPORATION	UNIFORM SERVICE FOR LANDFILL	Open	1,264.44	0.00	
			CRYSTAL SPRINGS	DRINKING WATER	Open	196.49		
			XEROX CORPORATION - LEASE	XEROX COPIERS	Open	1,396.03		
			UNIFIRST CORPORATION	UNIFORM SERVICE	Open	380.00	0.00	
			UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	687.61	0.00	
			CRYSTAL SPRINGS	DISTILLED WATER FOR LAB	Open	77.00	0.00	+
12300003	03/07/23	ONECA010	ONE CALL CONCEPTS, INC.	NJ ONE CALL-MARK OUTS 2023	Open	337.48	0.00	
12301052	04/13/23	APPLIO15	APPLIED INDUSTRIAL TECH.	SCUM CONCENTRATOR REPLACEMENT	Open	127,863.97		
			APPLIED INDUSTRIAL TECH.	SCUM CONCENTRATOR REPLACEMENT	Open	101,890.54		
		UNITE050	UNITED ELECTRIC No: C2200056	SCRUBBER FAN VFD'S - SCADA	0pen	5,854.88	0.00 c	
12301298	05/12/23	FOI FYOOS	FOLEY, INC.	RPO Cat 730 Articul. Dump Truc	Onen	13,500.00	0.00	
12301419	05/26/23	UNITE050	UNITED ELECTRIC NO: C2200056		0pen	14,176.24	0.00 c	
		MULTI015	MULTI-TEMP MECHANICAL, INC.	HVAC REPAIRS - CIRCULATOR PUMP	Open	1,571.99	0.00 C	
12302035	08/01/23	AMCSCOOS	AMCS GROUP INC. MILLER ENERGY CO. A. C. SCHULTES	DOCCTED COETHARE MATRITENANCE	0pen	4,086.04	0.00	
12302033	08/29/23	MTILE 025	MILLER ENERGY CO	ELOW METERS NON DOT DROJECT	Open	10,227.63		
2302323	00/23/23	SCHIII 005	A C SCHILLTES	COURT THE	Open	4,829.00		
2302410	09/00/23	DEMBEUUZ	PEMBERTON ELEC. SUPPLY CO. LLC	CONTROL FLOATS		1,813.41		
			GENRON FIRE PROTECTION			1,115.00		
		BUCHA005	BUCHART HORN, INC.		Open			
12302584	09/27/23	THOMA 045	No: C2300010 THOMAS SCIENTIFIC, INC.	CL2 & SILLETINE KITS	Open	84.74	0.00	
2302507	09/28/23	DELL MOOS	DELL MARKETING LLC	LABORATORY SOFTWARE - MANTECH	Open	8,650.38		
			ICC COMMUNITY DEV. SOL., LLC		Open Open	8,683.00	0.00	
2302604	09/29/23	GRAYROOS	GRAYBAR ELECTRIC CO.	ELEXTRIE METAL CONDUIT	Open	305.14		
2302650	10/05/23	WTTMF005	WITMER PUBLIC SAFETY GROUP, IN	SCRA Regulator Annual Inch	Open Open	862.00	0.00	
2302661	10/06/23	POTTEOOS	POTTER AND PARSONS, INC.	있는데, "[[기사시기 (L. ) 1857년 전 [기본 시간 (J. ) 시간 (J. ) [ [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]	Open	11,165.00	0.00	
			APPLIED INDUSTRIAL TECH.		Open	13.40	0.00	
			MARK 1 INDUSTRIES		Open Open	2,255.00	0.00	
			DELL MARKETING LLC		Open	39,024.18	0.00	
			SHI INTERNATIONAL CORP.	RENEWAL OF VEEAM SUPPORT & MAI		97,919.83	0.00	
			DESIGN PLASTIC SYSTEMS INC.		Open Open	7,055.00	0.00	
			F.W.WEBB COMPANY		Open Open	555.40	0.00	
	10/24/23	COYNE005	COYNE CHEMICAL COMPANY No: C2300044	[14] [14] [14] [14] [14] [14] [14] [14]	Open	8,714.08	0.00 c	
2302811			APPLIED INDUSTRIAL TECH.	RWBR Denite Filter Media	0pen	30,582.68	0.00	

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Typ
M2302864	11/02/23	GRAYB005	GRAYBAR ELECTRIC CO. THE HOME DEPOT PRO	DLO CABLE - 3RD STREET PS	0pen	3,667.55	0.00
M2302868	11/02/23	<b>THEH0005</b>	THE HOME DEPOT PRO	REPAIR ROOF LEAK	0pen	215.84	0.00
		Contract	THE HOME DEPOT PRO HOFFMAN EQUIPMENT CO. NO: C2300055		Open	13,817.68	0.00 C
M2302881	11/03/23	DELLM005	DELL MARKETING LLC	PC SCALE UPGRADE	0pen	18,915.90	0.00
12302889	11/03/23	FRANK015	FRANKLIN ALARM CO.	TS FIRE ALARM INPSECTION	0pen	525.00	0.00
12302891	11/03/23	LOWES005	LOWE'S COMMERCIAL SERVICES	TS FACILITY MAINT.	Open	306.90	0.00
12302894	11/03/23	GRAYB005	GRAYBAR ELECTRIC CO.	ELECTRICAL TAPE	Open	1,996.55	0.00
12302898	11/06/23	RARITO15	RARITAN GROUP INCORPORATED	VENTED VALVE FOR PEROXIDE	Open		2 22
12302923	11/08/23	ADVAN040	STAPLES ADVANTAGE	2024 CALENDARS	Open	57.52	0.00
12302925	11/08/23	FERGU020 Contract	STAPLES ADVANTAGE FERGUSON ENTERPRISES, LLC NO: C2300048	16" HEADER EXTENSION MATERIAL	Open	139.22 57.52 9,256.00	0.00 C
12302930	11/08/23	FI FFT025	FI FETDRIDE INC	PTO & HYDRAILL TO PLIMP T-40	Open	3,891.08	0.00
12302938	11/09/23	DELLM005	DELL MARKETING LLC	AVEVA HISTORIAN LICENSE	Open	43,608.06	
12302945	11/09/23	WBMAS005	W.B. MASON CO. INC.	MISC OFFICE SUPPLIES	Open	191.02	0.00
			IDEXX DISTRIBUTION INC.		Open	2,607.86	
			RARITAN GROUP INCORPORATED		Open	939.60	
2302969	11/13/23	LCEQU005	L C EQUIPMENT INC.	MISC SAFETY SUPPLIES	Open	299.80	
2302971	11/13/23	SHOEM005	SHOEMAKER LUMBER CO.	MISC SITE SUPPLIES	Open	223.08	
2302972	11/13/23	WBMAS005	W.B. MASON CO. INC.	MISC OFFICE SUPPLIES	Open	17.45	0.00
2302981	11/14/23	NAPA0005	SHOEMAKER LUMBER CO. W.B. MASON CO. INC. SEAVILLE NAPA	SHOP TOOLS & SUPPLIES	Open	2,548.91	0.00
2302990	11/14/23	WBMAS005	W.B. MASON CO. INC.	JANITORIAL SUPPLIES	Open	197.33	0.00
2302994	11/14/23	TRANS065	TRANSCAT, INC.	FLOW CONTROL FOR BUBBLER CAB.		9,894.00	
			CENTRAL JERSEY EQUIPMENT LLC		Open	531.75	
			STAPLES ADVANTAGE	2024 CALENDARS/GRAPH NOTEPADS		176.77	
2303006	11/16/23	DELLM005	DELL MARKETING LLC	SIEM SOFTWARE SUPPORT	Open	3,884.33	
2303007	11/16/23	DELLM005	DELL MARKETING LLC	PATCH MANAGMENT SOFTWARE	Open	1,488.98	
2303008	11/16/23	DELLM005	DELL MARKETING LLC DELL MARKETING LLC DELL MARKETING LLC	DELL MONITOR	Open	358.78	
2303014	11/10/23	JE2C0002	JESCO, INC. No: C2300035	HYDRAULIC FITTING FOR L-26	Open	121.68	0.00 c
2303015	11/16/23	DAVIDO05	DAVID WEBER OIL CO.	BULK OILS FOR SHOP USE	Open	8,045.29	0.00
2303016	11/16/23	WBMAS005	W.B. MASON CO. INC.	OFFICE SUPPLIES - NON-CONTRACT	Open	458.29	
2303024	11/16/23	HTI TTOOS	HILTI, INC.	ANCHORS SMM PRIM.CLAR.GRATING	Open	3,300.48	
2303025	11/16/23	I RMTNOOS	LRM, INC.	CAPS AND ELECTROLYTE	Open	1,636.85	
2303034	11/17/23	WTILT005	WILLIER ELECTRIC MOTOR	RBC MOTORS	Open	5,094.60	
2303035	11/17/23	TRISTO35	TRI-STEEL CORPORATION	316SS ANGLE SMM PRIM.CLAR.GRAT		2,900.00	0.00
2202012	11 /20 /22			BATTERY BACKUP UNITS		241.30	0.00
2303044	11/20/23	DAVTD005	CDW GOVERNMENT INC. DAVID WEBER OIL CO. MC NICHOLS CO.	BILLY AW-46 HADRAIL TO OTI	Open	10,677.42	0.00
2303050	11/20/23	MCNTC005	MC NICHOLS CO	GRATING SMM PRIMARY CLARIFIER	Open	8,379.37	
2303050	11/20/23	GRAYROOS	GRAYRAR FLECTRIC CO	BULK AW-46 HYDRAULIC OIL GRATING SMM PRIMARY CLARIFIER WIRE FOR POLY PILOT PUMP	Open	103.95	
2303063	11/21/23	KUEHN005	KUEHNE CHEMICAL CO. INC. No: C2300050	SODIUM HYPOCHLORITE - OC	0pen	9,466.19	
2303064			PARAMOUNT SANITARY CHEMICAL CO	COFFEE CUPS	Open	137.08	0.00
			STAPLES ADVANTAGE	OFFICE SUPPLIES - NON-CONTRACT		78.36	0.00
2303071	11/22/23	GRAIN005	GRAINGER INC.	SHOP TOOLS & SUPPLIES	Open	990.76	0.00
2303072	11/22/23	PEDRO005	GRAINGER INC. PEDRONĮ FUEL CO. GRAINGER INC.	SHOP TOOLS & SUPPLIES UNLEADED GASOLINE	Open	259.17	0.00
2303074	11/22/23	GRAIN005	GRAINGER INC.		Open	11,617.14	
2303085	11/27/23	MGLPR005	MGL PRINTING SOLUTIONS	TAX FORMS / CHECK STOCK	Open	560.50	0.00
2303087	11/27/23	FASTE010	FASTENAL & CON. SUPPLIES		Open	307.59	0.00
					Open	22.28	0.00
				[10] [10] [10] [10] [10] [10] [10] [10]	Open	62.68	0.00
				10. P.	Open	8,172.36	0.00
2303095	11/27/23	GRAIN005	GRAINGER INC.		Open	187.80	0.00
				223 L (1971 C 1972 C 1973 C 1973 C 1973 C 1974 C 1	Open	595.00	0.00

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
			RARITAN GROUP INCORPORATED		0pen	2,168.10	0.00
M2303098	11/28/23	XYLEM010	XYLEM DEWATERING SOLUTIONS, IN	SUMP PUMPS	Open	2,678.00	0.00
м2303099	11/28/23		CARBON INDUSTRIAL SERVICES LLC No: C2300019	tire recycling	0pen	4,567.50	0.00 C
		HILTI005	HILTI, INC.	HILTI DRILL BIT SETS	Open	463.20	0.00
12303102	11/28/23	WATER025	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP N. SCHEPIS	Open	117.00	0.00
12303103	11/28/23	HYDRO020	HYDROSIL INTERNATIONAL LIMIT.	TS MEDIA TESTING	Open	1,035.00	0.00
12303105	11/29/23	FASTE010	FASTENAL & CON. SUPPLIES	DISPOSABLE GLOVES	Open	342.72	0.00
12303107	11/29/23	NORTH095	NORTHSTAR ENVIRONMENTAL SVC	SMM Diesel Tank Cleanout	Open	2,566.50	
42303110	11/29/23	NAPA0005	SEAVILLE NAPA	REPLACEMENT BATTERIES #2 GEN	Open	948.08	
42303116	11/29/23	NAPA0005	SEAVILLE NAPA	MISC MAINTENANCE SUPPLIES	Open	139.00	
12303117	11/29/23	GENTIO05	GENTILINI FORD, INC.	REPAIRS TO PC-7 F-350	Open	311.73	
					Open	40.96	
w2303122	11/30/23	NORTH095	WALLACE HARDWARE NORTHSTAR ENVIRONMENTAL SVC	VAC OUT DIESEL FUEL FOR INSP.	Open	2,451.20	
			KUEHNE CHEMICAL CO. INC.	SODIUM HYPOCHLORITE - OC	Open	9,535.49	
		Contract	No: C2300050			ill consequent	
12303124	12/01/23	GARDN005	GARDNER TRUE VALUE	BACKFLOW PREVENTOR REPLACEMENT		42.95	0.00
12303125	12/01/23	LOWES005		BACKFLOW PREVENTOR REPLACMENT	Open	40.70	0.00
12303126	12/01/23	LOWES005	LOWE'S COMMERCIAL SERVICES	TS MISC. SUPPLIES	Open	43.10	0.00
12303127	12/04/23		KUEHNE CHEMICAL CO. INC. No: C2300050	SODIUM HYPOCHLORITE DEL 12/11	0pen	9,529.14	0.00 C
12303130	12/04/23		SOUTH JERSEY WELDING	ARGON/MIX CYL RENTAL	Open	14.64	0.00
2303131	12/04/23		EUROFINS ENV TESTING PHILA LLC No: C2200022	LAB TESTING	Open	1,140.00	0.00 C
2303132	12/04/23	GARDE055		INVOICE#00560347	0pen	3,400.00	0.00 C
		LOWES005	LOWE'S COMMERCIAL SERVICES	CATHODIC PROTECTION AT OUTFALL	0pen	46.30	0.00
				AIR REGULATOR SHAWCREST BYPASS	0pen	48.59	0.00
2303136	12/05/23	LOWES005	LOWE'S COMMERCIAL SERVICES	MAINTENANCE	Open	23.65	0.00
				MISC GAS PLANT SUPPLIES	Open	49.99	0.00
				PURCHASING GROUP MEETING	0pen	200.00	0.00
				TABLES AND EXT. CORDS SCADA	0pen	690.53	0.00
2303144	12/05/23	GRAIN005	GRAINGER INC.	TABLE, EXT CORDS FOR SCADA	0pen	611.04	0.00
12303145	12/05/23	FASTE010	FASTENAL & CON. SUPPLIES	SS FASTENERS	0pen	197.72	0.00
12303147	12/05/23	MULTI015 Contract	FASTENAL & CON. SUPPLIES MULTI-TEMP MECHANICAL, INC. NO: C2300003	HVAC EMERGENCY REPAIR	Open	589.29	0.00 C
2303149				PROPANE	0pen	233.34	0.00
				일본 선생님 기념을 열면 시간 사람들이 되었다면 하는 것이 없는데 없었다면 살아 있다면 살아 있다면 살아 없었다.	Open Open	863.65	0.00
			ADVANTAGE RENTAL CENTER		Open Open	356.56	0.00
			LOWE'S COMMERCIAL SERVICES		Open	37.99	0.00
					Open Open	160.09	0.00
					Open Open	2,086.98	0.00
2303156	12/07/23	GRATNOOS			Open	234.60	0.00
2303157	12/07/23	GRATNOOS	GRAINGER INC.		Open	727.50	
			PARAMOUNT SANITARY CHEMICAL CO		Open	218.54	0.00
				그리다님 한다 아이트를 나타하게 하면서 그런 하다니 하다 하면 하셨다면 하다.	Open Open	611.04	0.00
	12/07/23	MULTI015	MULTI-TEMP MECHANICAL, INC.		Open Open	188.00	0.00 0.00 c
2303165			NO: C2300003 KEEN COMPRESSED GAS CO.	GAS CYLINDERS AND TANK RENTAL	Open	61.20	0.00
					Open		
	12/07/23	SERVIOO5	SERVICE TIRE TRUCK CENTERS		Open Open	3,592.62 265.25	0.00 0.00 c
2202172			NO: C2300028 DMNI RECYCLING LLC	SS PROCESSING FEE NOV. 2023	0pen	74,012.95	0.00 C

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Typ
M2303174	12/08/23		CUSTOM BANDAG, INC. No: C2200069	1 ON-HIGHWAY RECAP 11R24.5	0pen	187.78	0.00 C
M2303175	12/08/23	COVANO05	COVANTA ENV. SOLUTIONS, LLC No: C2300020	electronics recycle SLF OC TS	Open	1,278.00	0.00 C
M2303178	12/11/23		ADVANTAGE RENTAL CENTER	BOLTS, LOCKS, NUTS	Open	19.28	0.00
			LOWE'S COMMERCIAL SERVICES		Open		
			LOWE'S COMMERCIAL SERVICES	KLEIN MULTIMETER		47.48	
		CAPRIO10	CAPRIONI FAMILY SEPTIC, INC. No: C2300031	LIQUID SLUDGE HAULING - NOV	Open	5,058.15	
M2303183	12/12/23		BUCHART HORN, INC.	PROFESSIONAL FIELD SERVICES	Open	3,097.50	0.00
M2303184	12/12/23	LOWES005	LOWE'S COMMERCIAL SERVICES	PVC FITTINGS FOR CATHODIC PRO		24.02	0.00
			LOWE'S COMMERCIAL SERVICES	PC MAINTENANCE	Open	4.06	0.00
			SWAIN'S HARDWARE STORE	PC MAINTENANCE	Open		0.00
			LOWE'S COMMERCIAL SERVICES			44.41	
		SERVI005	SERVICE TIRE TRUCK CENTERS No: C2300027	3, ON-HIGHWAY TIRE REPAIRS	Open		
		ATLAN090	ATLANTIC CO. UTIL. AUTHORITY No: C2300043	SLUDGE DISPOSAL - NOV 2023	Open	47,407.50	0.00 C
M2303193	12/13/23	GARDN005	GARDNER TRUE VALUE	BRASS FITTINGS	Open	47.12	0.00
v2300939	12/01/23	WAWAF005	WAWA FLEET SERVICES	GASOLINE- NOVEMBER 2023	Open	105.11	
			UNITED PARCEL SERVICE	POSTAGE	Open	37.07	
			SOUTH JERSEY GAS	UTILITIES	0pen	5,680.15	0.00
			ATLANTIC CITY ELECTRIC	UTILITIES	Open	3,563.01	0.00
			NJ AMERICAN WATER COMPANY	UTILITIES	Open	3,120.50	
			ATLANTIC CITY ELECTRIC	UTILITIES	Open	4,319.78	
			CMCMUA PETTY CASH SM	PETTY CASH REIMBURSEMENT	1.0	222.84	
1/2300343	12/05/23	MIAMENNS	NJ AMERICAN WATER COMPANY		Open Open		
				UTILITIES - ADMIN BUILDING	0pen	139.69	0.00
				CNG FUEL- NOVEMBER 2023	0pen	1,124.07	0.00
			WADE, LONG, & WOOD, LLC			2,920.50	
			WADE, LONG, & WOOD, LLC	LEGAL FEES-PERSONNEL NOV 2023		3,910.00	
			WADE, LONG, & WOOD, LLC			4,508.00	0.00
			WADE, LONG, & WOOD, LLC	LEGAL FEES-SW GENERAL NOV 2023		299.00	0.00
V2300932	12/03/23	WADELUUS	WADE, LONG, & WOOD, LLC	LEGAL FEES- WW GEN NOV 2023	Open	3,806.50	
V2300953	12/06/23	CMCMUUU5	CMCMUA PETTY CASH SM	PETTY CASH REIMBURSEMENT	0pen	9.84	
V2300954	12/06/23	ATLAN140	ATLANTIC CITY ELECTRIC	UTILITIES TS ACCT#524 NOVEMBER		748.96	0.00
			SOUTH JERSEY GAS	UTILITIES-GAS HEAT TS NOVEMBER	200 BOOK 200 CANA	128.31	0.00
V2300956	12/06/23	CMCMU020	CMCMUA WASTEWATER	LEACHATE DISPOSAL NOV 2023	Open	8,775.06	0.00
			TELESYSTEM	UTILITIES DEC 2023	0pen	160.19	0.00
			SOUTH JERSEY GAS	UTILITIES-ADMIN BUILDING	0pen	114.64	0.00
			CMCMUA SOLID WASTE	DISPOSAL FEES	Open	4,601.41	0.00
			UNITED PARCEL SERVICE	POSTAGE	0pen	13.51	0.00
			SPECTROTEL	UTILITIES- DECEMBER 2023	0pen	3,760.10	0.00
			VERIZON WIRELESS	UTILITIES- 10/29/23-11/28/23	0pen	1,907.76	0.00
			VERIZON WIRELESS	UTILITIES- 10/29/23-11/28/23	Open	76.02	0.00
			ATLANTIC CITY ELECTRIC	UTILITIES- ADMIN BUILDING	Open	5,569.96	0.00
/2300965 1	12/11/23	COMCA010	COMCAST OF SOUTH JERSEY INC.	UTILITIES- 11/28/23-12/27/23	Open	226.21	0.00
/2300966 1	12/12/23	BOROU025	BOROUGH OF AVALON		Open	540.92	0.00
/2300967 1	12/12/23	SOUTH060	SOUTH JERSEY GAS		Open	751.27	0.00
			ATLANTIC CITY ELECTRIC		Open	108,624.29	0.00
/2300969 1	12/12/23	ABCOPO05	ABCO PUBLIC EMPLOYEES.	CREDIT UNION	Open	550.26	0.00
			NATIONWIDE RETIREMENT SOLUTION	DEFERRED COMPENSATION W/H	Open	20,100.00	0.00
/2300971 1	12/12/23 1	NEWJE050	NEW JERSEY FAMILY SUPPORT		Open	246.00	0.00
			ANDREW J. GREEN, COURT OFFICER	WAGE ATTACHMENT	Open	308.85	0.00
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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount PO Ty
v2300974	12/12/23	DUESOOO5 TEAMSTERS LOCAL 331 DUES	UNION DUES	Open	3,364.00	0.00
v2300975	12/12/23	POLITOO5 TEAMSTERS LOCAL 331 POLITICAL	POLITICAL ACTION FUND	Open	15.00	0.00
v2300976	12/12/23	SOCIA005 TEAMSTERS LOCAL 331 SOCIAL	UNION SOCIAL FUND	Open	4.00	0.00
V2300977	12/12/23	DEPARO15 DEPARTMENT OF THE TREASURY	FICA TAXES & FED INCOME TAX	Open	116,984.76	0.00
v2300978	12/12/23	NJDIV015 NJ DIVISION OF TAXATION	STATE INCOME TAX	Open	19,363.17	0.00
v2300979	12/12/23	CAPEM055 CAPE MAY COUNTY MUA	ADJUSTED PAYROLL CMCMUA	Open	289,523.19	0.00
v2300980	12/12/23	STATE035 STATE OF NEW JERSEY - SLT	LF CLOSURE&CONTINGENCY TAX-NOV	Open	6,954.98	0.00
v2300981	12/12/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES -ACCT#312 NOV	Open	12,685.60	0.00
v2300982	12/13/23	WASTEOO5 CMCMUA SOLID WASTE	DISPOSAL FEES	Open	4,147.67	0.00
v2300983	12/14/23	COMCA015 COMCAST BUSINESS COMMUNICATION	ON COMCAST DR CONNECTION	Open	556.00	0.00
v2300984	12/14/23	VERIZO10 VERIZON WIRELESS	UTILITIES- 10/24/23-11/23/23	0pen	198.19	0.00
v2300985	12/14/23	VERIZO30 VERIZON	FIOS INTERNET	Open	239.99	0.00
v2300986	12/14/23	CMCMU050 CMCMUA PETTY CASH	TAX PAYMENT- MIDDLE TOWNSHIP	Open	796.56	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total	
ADMINISTRATION	3-100	683,395.52	0.00	83,469.66-	599,925.86	
WASTEWATER OPERATIONS 3-200		342,974.65	0.00	0.00	342,974.65	
SOLID WASTE OPERATIONS	3-300	202,280.69	0.00	6,954.98	209,235.67	
SOLID WASTE PROJECT	3-400	8,295.00	0.00	0.00	8,295.00	
RENEWAL & REPLACEMENT	3-720	408,066.69	0.00	0.00	408,066.69	
Total Of Al	1 Funds:	1,645,012.55	0.00	76,514.68-	1,568,497.87	

#### **CERTIFICATION OF FUNDS:**

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations
- Solid Waste Project

all said Vouchers Lists dated December 20, 2023.

Robert P. Donato, CPA

Chief Financial Officer

#### **RESOLUTION NO. 169-23**

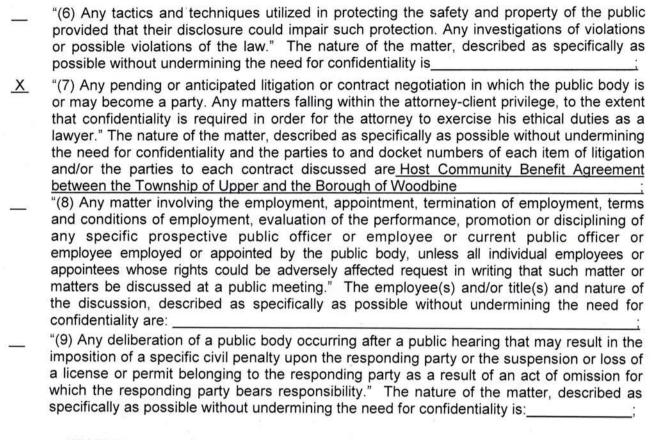
## RESOLUTION AUTHORIZING EXECUTIVE SESSION FROM WHICH THE PUBLIC IS EXCLUDED

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Cape May County Municipal Utilities Authority ("CMCMUA") to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and,

WHEREAS, the CMCMUA has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on Wednesday, December 20, 2023 at approximately 2:00 p.m.; and,

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

_	"(1) Any matter which, by express provision of Federal Law, State Statue or Rule of Courshall be render confidential or excluded from public discussion." The legal citation to the provision(s) at issue is:  and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
	"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
_	"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
	"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the public body and the;
0	"(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;



WHEREAS, the length of the Executive Session is estimated to be 20 minutes (s) after which the public meeting shall (underline one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the CMCMUA will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the CMCMUA hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the CMCMUA's General Counsel, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will be privately discussed.

**BE IT FURTHER RESOLVED** that the CMCMUA's Corporate Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			Х			
Ms. Heenan						Х
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	Х			
Mr. Betts			Х			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **169-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **20**<sup>th</sup> day of **December 2023**.